INTEGRITY & SAFEGUARDING
CATHOLIC ARCHDIOCESE OF ADELAIDE

CLERGY/RELIGIOUS With Declarations *from* INTERSTATE

This form should be completed by all visiting Clergy / Religious from other **Dioceses in other States or Territories** in Australia PRIOR to providing religious services within the Catholic Archdiocese of Adelaide. The completed form should be forwarded to:

Safeguarding Operations caasava@adelaide.catholic.org.au

OR

via mail to **Safeguarding Operations, Catholic Diocesan Centre, GPO Box 1364 Adelaide SA 5001**

Clergy/Religious Individual Details

Full Legal Name	Surname:	Given Names:
Religious Name & Title		
Date of Birth		
Mobile Number		Email Address
Street Address		

Church Authority Details

Current Diocese or Religious Congregation		
Church Authority – Name of Bishop/Vicar General/Provincial		Email address

Details of Visit or Appointment

Date(s) of Visit or Appointment Date	From:	To:

Reason for Visit	**Ministry Location:**	**Date:**
(Please tick)		
☐ *Appointment/Transfer*		
☐ *Concelebrating Mass*		
☐ *Baptism*		
☐ *Marriage*		
☐ *Confirmation*		
☐ *Funeral*		
☐ Other *(Please specify)*		

Confirmation of Good Standing

☐ Safeguarding Statements Form *(Please attach)*

☐ Safeguarding Declaration and Disclosure Form *(To be used if there are disclosures to be made)*

Working With Children Check Details *(copy to be provided)*

State or Territory of issue	WWCC Number	WWCC Expiry Date
Do you hold a current South Australian WWCC? ☐ Yes ☐ No *(If 'Yes' please provide WWCC number and expiry date)*		

Please note: *If the event being undertaken exceeds* 10 consecutive days in a calendar year, *a Working with Children Screening in South Australia will need to be undertaken. Safeguarding Operations for the Archdiocese of Adelaide will be able to assist with the provision of information relating to this.*

FOR SCREENING AND AUTHORITY **OFFICE USE ONLY**

Declarations	**Result of Check** *(tick one)* ☐ **Individual Declaration received** ☐ **Statement by Church Authority received**
WWC Clearance	☐ **Not Required (visit under 10 consecutive days)** ☐ **Sighted & verified current check issued interstate** ☐ **Verified additional SA WWCC** **WWCC number** .... **WWCC Expiry Date** ....
Approval notification forwarded to Archbishop's office	**Date:**
Notification to Integrity and Professional Standards	**Date:**

SYSTEM UPDATES

Update Master Sheet	**Date:**
Update CDES	**Date:**
Update Greentree	**Date:**